

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

Power Division
Bangladesh Secretariat, Dhaka.

Invitation for Tender (OTM)

1	Ministry/Division	Power Division, Ministry of Power, Energy and Mineral Resources		
2	Procuring Entity Name	Power Division, Ministry of Power, Energy and Mineral Resources		
3	Procuring Entity Code	Not used at present		
4	Procuring Entity District	Dhaka, Bangladesh		
5	Invitation for	Goods		
6	Invitation Ref No	27.00.0000.043.07.014.21.33		
7	Date	18-08-2021		
KEY INFORMATION				
8	Procurement Method	OTM		
FUNDING INFORMATION				
9	Budget and Source of Funds	Revenue/GOB		
10	Development Partners (if applicable)	Not Applicable		
PARTICULAR INFORMATION				
11	Tender Package No.	01 (2021-22)		
12	Tender Package Name	Procurement of Stationery goods, Furniture & ICT equipments.		
13	Tender Publication Date	19-08-2021		
14	Tender Last Selling Date	01-09-2021	Time : 5.00 PM	
15	Tender Closing Date & Time	02-09-2021	Time : 12.00 Noon	
16	Tender Opening Date & Time	02-09-2021	Time : 12.30 PM	
17	Name & Address of the office(s)	Address		
	-Selling Tender Document (Principal)	Senior Assistant Secretary, Administration-3, Power Division, Room # 212, Building#6, Bangladesh Secretariat, Dhaka.		
	-Selling Tender Document (Others)	Accounts officer, Power Division, Secretariat Link Road, Biddut Vabon (Level-10), Dhaka.		
	-Receiving Tender Document	Senior Assistant Secretary, Administration-3, Power Division, Room # 212, Building # 6, Bangladesh Secretariat, Dhaka.		
	-Opening Tender Document	Deputy Secretary, Administration-1, Power Division, Room # 206, Building # 6, Bangladesh Secretariat, Dhaka.		
INFORMATION FOR TENDERER				
18	Eligibility of Tenderer	The tenderer should be well Experienced with (1) Tender License (2) Income Tax Certificate (TIN) (3) Vat Registration Certificate (3) Bank Solvency Certificate (4) Minimum 3 (Three) successful completion Certificate within last 3 (Three) years etc.		
19	Brief Description of Goods	Lot-01 Stationery goods, Lot-02 Desktop Computer, Latop, Printer, & ICT Equipment, Lot-03 Printer Toner & Lot-04 Furniture & Office Equipment.		
20	Brief Description of Related Services	Not Applicable		
21	Price of Tender Document (Tk)	LOT (1, 2, 3, 4) Tk. 1,000/-		
22	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)
		Lot-01 Stationery goods, Lot-02 Desktop Computer, Latop, Printer, & ICT Equipment, Lot-03 Printer, Toner & Lot-04 Furniture & Office Equipment.	Power Division Bangladesh Secretariat, Dhaka.	Lot-01 for Tk. 15,000/- Lot-02 for Tk. 45,500/- Lot-03 for Tk. 16,800/- Lot-04 for Tk. 15,000/-
				Completion Time in Weeks
				Ready stock or purchase/supply from main dealer/reputed company of Bangladesh within 30 days from the date of issue work order. Must submit sole distributor certificate/distributor authorization letter along with tender document. The authorization letter (for lot 2 and 3) in favor of majority product must be granted. If the company/supplier provide fake or edited letter/certificate, the respective company/supplier have to be become black listed.
23	Name of Official Inviting Tender	Power Division		
	Designation of Official Inviting Tender	Senior Assistant Secretary (Admin-3)		
	Address of Official Inviting Tender	Room #212, Building#6, Power Division, Bangladesh Secretariat, Dhaka.		
	Contact details of Official Inviting Tender	Tel. 02-9570024 E-mail: Admin-3@pd.gov.bd		
24	The Procuring Entity reserves the right to accept or reject all or any tender.			
25	Special Condition: This invitation for tender notice will be available at Power Division's website.			